

**MINUTES OF SHERSTON PARISH COUNCIL HELD ON THURSDAY  
19<sup>th</sup> July 2018 at 7.30PM, IN SHERSTON VILLAGE HALL**

Present

Chairman: Mr J Matthews (JM)

Councillors: Mr T Weedon (TW), Ms N Fisher (NF), Mr T Moody (TM),  
Mrs T Burgess (TB), Mrs M Jolliffe (MJ), Mrs Lucy Suggett (LS), Mr S Magee (SM);  
Mr P Cutcher (PC)

Cllr J Thomson (JT) was present and 1 member of the public.

<b>01.07.18</b>	<p><b><u>Apologies for absence and to consider the reasons given</u></b></p> <p>Council received apologies for absence from Ms D Ford (DF), Mr A Tremellen (AT) and Mr M Smith (MS) and resolved to approve the reasons given.</p>
<b>02.07.18</b>	<p><b><u>Declarations of interest</u></b></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <ul style="list-style-type: none"> <li>• TM declared an interest in the Neighbourhood Plan</li> <li>• JM declared an interest in relation to the Pinkney Park Woodland Management Plan</li> </ul>
<b>03.07.18</b>	<p><b><u>Exclusion of the Press and Public</u></b></p> <p>Resolved to agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p>
<b>04.07.18</b>	<p><b><u>Minutes</u></b></p> <p>Several amendments identified:-</p> <ul style="list-style-type: none"> <li>• Amend to reflect apologies received from Mr T Moody</li> <li>• Two payments to J Woodward in the sum of £30.85 were recorded, this should be amended to one. <b>(DF) to action</b></li> </ul> <p>Resolved to confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 14<sup>th</sup> June 2018 following amendments</p>
<b>05.07.18</b>	<p><b><u>Chairman's Announcements</u></b></p> <ul style="list-style-type: none"> <li>• Mowing of Recreation Ground – all agreed proposal to explore options for a contract, to include the Sports Field moving forward – <b>action (JM)</b></li> <li>• Proposal to plant a tree in the village in memory of local resident and Parish Councillor Mr John Hiller – all agreed. <b>(JM) to action</b></li> <li>• Concerns raised relating to condition of metal bollards outside the Post Office . All agreed to address/straighten – <b>action (PC)</b></li> <li>• Future use of telephone box in Willersley. Options to be discussed with local residents.- <b>action (SM)</b></li> </ul>

	<ul style="list-style-type: none"> <li>• Future use of telephone box in Sherston – proposal to plant with plants agreed. Options to be discussed with Horitco – <b>action (JM)</b></li> <li>• Boules Day – all agreed huge success</li> <li>• Working Groups – requirement to publish local working groups and members in meeting minutes. <b>Action (DF)</b></li> <li>• Fun in the Sun. Wiltshire Council will run this on the Rec from 10-11.30am on 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup> and 22<sup>nd</sup> Aug. Payment for the Scout Hut is still unclear.</li> <li>• Pinkney Park Woodland Management Plan. Information to be submitted to the Forestry Commission is available on request from the Parish Clerk should local residents wish to see it.</li> <li>• Neighbourhood Plan. <b>(JM)</b> gave a short update.</li> <li>• The Cliff. After some discussion on access issues it was resolved that <b>(JM)</b> should discuss this with Wiltshire Council's ROW Officer, Stephen Leonard.</li> </ul>
<b>06.07.18</b>	<p><b><u>To hear Reports from Councillors attending Meetings of Outside Bodies</u></b></p> <p>To receive verbal reports from Councilors who have represented the Council at meetings of outside bodies.</p> <p>No outside meetings attended</p>
<b>07.07.18</b>	<p><b><u>Accounts for Payment – July 2018</u></b></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for July 2018</p> <ul style="list-style-type: none"> <li>• Staff Costs</li> <li>• Malmesbury Mowing - £270.00</li> <li>• Community Heatbeat - £180.00</li> <li>• Complete Product Company - £1340.42</li> <li>• Outstanding debt to Paul Ormiston – TBC to be paid</li> <li>• Pat Cooper £57.60</li> <li>• Sherston Village Hall £110.00.</li> </ul> <p>Resolved to Authorise.</p>
<b>08.07.18</b>	<p><b><u>Accounts – monies received</u></b></p> <ul style="list-style-type: none"> <li>• The Footpath Group has secured £500 match funding from private individuals. Letters to thank all contributors for their generosity to be sent – action <b>(JM and PC)</b>.</li> </ul>
<b>09.07.18</b>	<p><b><u>Recreational Ground</u></b></p> <p>It was unanimously agreed that the Council will proceed with the redevelopment of the existing playground equipment, subject to reaching agreement on terms with the contractor. Based on feedback received from local residents, the development will not now include the originally</p>

	<p>proposed shelter but will include a new set of goalposts.</p> <p>The Council will hold a further public meeting for residents to express their views on the proposed MUGA.</p> <p>A bus-stop survey will be undertaken to obtain input from local children – <b>action (LS)</b></p>
<b>10.07.18</b>	<p><b><u>Parking</u></b></p> <p>Options to address complaints received related to parking involving blocking access/exit routes as well as dangerous parking have been explored. The current faded ‘hatched’ areas will be repainted a pale yellow in the next 4-6 weeks.</p> <p>An article will be published in the Cliffhanger to appeal to residents and their visitors to consider other residents both in terms of access and safety when parking vehicles. Continued issues may necessitate the painting of double yellow lines to address – <b>action (TB)</b></p>
<b>11.07.18</b>	<p><b><u>Website</u></b></p> <p>The draft view of the new design of the website was well received. Some suggested minor amendments discussed. Requirement that key information such as Parish Council Minutes were readily visible.</p>
<b>12.07.18</b>	<p><b><u>Allotments</u></b></p> <p><b>Allotments</b> – confirmation that Allotment file had been located detailing allocations, billing detail and current status. Next steps to review, update and chase payments where appropriate – <b>action (TM)</b></p> <p>Consider the formation of an Allotment Association.</p>
<b>13.07.18</b>	<p><b><u>North Legacy</u></b></p> <p>The North Legacy working group shared suggested, defined, timebound process for assessing applications. All agreed with outline process. Next steps:-</p> <ul style="list-style-type: none"> <li>• publish process in Cliffhanger – <b>action (PC)</b></li> <li>• define scoring mechanism for consideration – <b>action North Legacy Working Group</b></li> <li>• Invite Lauren Kiddle to sessions – <b>action (PC)</b></li> </ul>
<b>14.07.18</b>	<p><b><u>Planning</u></b></p> <p><a href="#">18/06740/TCA</a> – Mill House and Cottage, Thompsons Hill  <a href="#">18/06349/FUL</a> – Wall Ground Farm, Sopworth  <a href="#">18/05746/LBC</a> – Court House, Court Street, Sherston</p> <p>No objections or concerns raised by attendees</p>

15.07.18	<p><b><u>Parish Warden</u></b></p> <ul style="list-style-type: none"> <li>• Sopworth Road – overhanging trees restricting visibility on highway. <b>Action (JT) to explore possible options to address</b></li> <li>• Forlorn Bridge – planted hawthorns causing highway issues/concerns. <b>Action (JT) to explore possible options to address</b></li> </ul>
16.07.18	<p><b><u>Co-Option</u></b></p> <p>Application received from Tahiti van Rooyen. C.V/application to be circulated to all Councillors for consideration/feedback – <b>action (JM)</b></p>
17.07.18	<p><b><u>Clerks Salary Pay Award</u></b></p> <p>Requirement to understand in detail activities undertaken and benchmark salary against local peers to support any decision – <b>action (SM) &amp; (JM)</b></p>
18.07.18	<p><b><u>Village Traffic</u></b></p> <p>Reports of large Scottish and Southern Electricity lorries using route through village. Requirement for lorries to use appropriate highway – <b>action (LS) to contact SSE to complain/address</b></p>

**Meeting concluded – 20:40**

**Date of next meeting – Thursday 13<sup>th</sup> September 2018**

**Signed as a True Record:**

**Date:**