

**MINUTES OF SHERSTON PARISH COUNCIL HELD ON THURSDAY  
18<sup>th</sup> April 2019 at 9.00PM, IN SHERSTON VILLAGE HALL**

Present

Chairman: Mr J Matthews (JM)

Councillors: Mrs M Jolliffe (MJ) Mr T Moody (TM) Ms N Fisher (NF) Mr P Cutcher – Vice Chair (VC) Mr A Tremellen (AT), Mrs T Van Rooyen (TV), Mr S Magee (SM),

2 members of the public present.

Councillor J Thomson

<b>01.04.19</b>	<p><b><u>Apologies for absence</u></b></p> <p>Council received apologies for absence from Mrs T Burgess (TB), Mr M Smith (MS) &amp; Mrs Lucy Suggett (LS)</p> <p><b>Resolved:</b> To note the apologies.</p>
<b>02.04.19</b>	<p><b><u>Declarations of interest</u></b></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <ul style="list-style-type: none"> <li>• TM declared an interest in the Neighbourhood Plan.</li> </ul>
<b>03.04.19</b>	<p><b><u>Exclusion of the Press and Public</u></b></p> <p>Resolved to agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p> <p>N/A</p>
<b>04.04.19</b>	<p><b><u>Minutes</u></b></p> <p>Resolved to confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 14<sup>th</sup> March 2019.</p>
<b>05.04.19</b>	<p><b><u>Planning</u></b></p> <p>Considered and comment on all planning applications received.</p> <ul style="list-style-type: none"> <li>• 18/11644/FUL Trolls Gaston Lane Sherston SN16 0LY Single storey oak frame rear extension, integrated with a utility room at rear of garage. Extension will extend 4m from the rear, constructed in a mixture of local Cotswold stone, Oak cladding and timber. – <b>No Objections.</b></li> <li>• 19/02748/FUL 1 Cliff Road Sherston Malmesbury Wiltshire SN16 0LN</li> </ul>

	<p>Demolition of a 20th Century Extension, Erection of a Single-Storey Kitchen/Diner, Minor Internal Works and Replacement Fenestrations - <b>No Objections.</b></p> <ul style="list-style-type: none"> <li>• 19/02838/LBC 1 Cliff Road Sherston Malmesbury Wiltshire SN16 0LN Demolition of a 20th Century Extension, Erection of a Single-Storey Kitchen/Diner, Minor Internal Works and Replacement Fenestrations - <b>No Objections.</b></li> <li>• 19/03219/FUL Apple Wood House Noble Street Sherston SN16 0NA Renewal of planning permission 16/02125/FUL for detached dwelling following demolition of existing dwelling. No changes to the approved development are proposed. - <b>No Objections.</b></li> </ul>
06.04.19	<p><b><u>Chairman's Announcements</u></b></p> <ul style="list-style-type: none"> <li>• B 4040 Pavement near Pinkney Village had been widened by Wiltshire Council.</li> <li>• Parking issues outside the old Post Office and Lantern House, NF to make contact with the owners.</li> <li>• Bollards near to the Rattlebone being knocked down, Clerk to contact Matt Perrott.</li> <li>• JM advised that all councilors can email the clerk highway issues which can then be sent to matt Perrott at highways.</li> <li>• JT advised that all issues can also be reported via My Wiltshire the online service.</li> </ul> <p>Report updates noted.</p>
07.04.19	<p><b><u>Clerks Report</u></b></p> <ul style="list-style-type: none"> <li>• Members to receive a written report from the Clerk.</li> </ul> <p>Resolved to note the report.</p>
08.04.19	<p><b><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></b></p> <ul style="list-style-type: none"> <li>• Allotment Working Group – Report Update from the Clerk advising that the plots had been allocated and work had been agreed for the unusable plots, awaiting further clarification from LS over the rent review. JM to speak to Bristol Water about a further water point to be installed at the allotments.</li> <li>• Neighbourhood Plan – JM reported more progress and advised that the referendum would be held on the 16<sup>th</sup> May.</li> <li>• Sports Field – AT to speak with Malmesbury FC and contact Luis Cary at Wiltshire Council regarding funding and setting up walking football.</li> </ul>

	<p><b>Resolved:</b> That the reports are noted.</p>
09.04.19	<p><b><u>Outstanding Actions</u></b></p> <ul style="list-style-type: none"> <li>• Pre-School – Awaiting further information and the VAT and legal position over the Rec, VC to follow up and advise.</li> <li>• Twinning – No further updates.</li> <li>• Scouts – No Further updates.</li> <li>• Hard standing at the Rec – Nothing Further to report.</li> <li>• Emergency Plan – Working Group meeting to be held 25<sup>th</sup> April.</li> </ul> <p><b>Resolved:</b> The reports are noted.</p>
10.04.19	<p><b><u>Accounts for Payment – April 201</u></b></p> <p>Members reviewed the Schedule(s) of Accounts for Payment and authorised the payments for April 2019.</p> <ul style="list-style-type: none"> <li>• Staff Costs</li> <li>• P Cooper</li> <li>• Malmesbury Mowing - £135.00 x 4</li> <li>• Compass Graphic - £102.00 &amp; £382.80 &amp; £30</li> <li>• HMRC – £1071.04 &amp; £7.74</li> <li>• Room Hire – Village Hall - £72.00</li> <li>• Wiltshire Council – Allotment - £32.50</li> <li>• Payroll - £72.00</li> <li>• HAGS - £2,285.83</li> </ul>
11.04.19	<p><b><u>Pre School</u></b></p> <p>VC advised that the agreement proposed needed to be looked at by solicitors and the VAT implications would be investigated by SM and reported back to council. Some concerns had been raised over the covenants on the Rec and the Trustee commitment, VC to seek legal advice and report back.</p>
12.04.19	<p><b><u>Grant Request</u></b></p> <p>Members considered a grant request received from the Parish Hall for £2,500.</p> <p><b>Resolved</b> to approve the request and fund from the Soscic pre payment of rent.</p>
13.04.19	<p><b><u>Recreational Ground</u></b></p> <p>Discussed any required work for the recreational ground including the wall</p>

	<p>and entrances.</p> <p>Noted – LS is currently obtaining quotes and advise for the entrance, the wall repair has now been commissioned by LS.</p> <p>Discussed request to replace the tree near the new play equipment.</p> <p>Noted – The tree to be looked at once the Pre School development had been finalised.</p>
<b>14.04.19</b>	<p><b><u>Elizabeth Hodges Trust – Donation</u></b></p> <p>Members considered how to spend the donation of £112.50 received from the Elizabeth Hodges Trust – Stipulation - To be spent on the Youth of the Parish.</p> <p><b>Resolved</b> – To make the donation to Friends of Sherston School.</p>
<b>15.04.19</b>	<p><b><u>Parish Steward</u></b></p> <p>Considered any required work for the Parish Steward.</p> <p>No further work requested.</p>
<b>16.04.19</b>	<p><b><u>Grove Wood</u></b></p> <p>Members considered action required regarding the fallen tree.</p> <p><b>Resolved</b> – MJ to investigate the fallen tree and report back.</p>
<b>17.04.19</b>	<p><b><u>HMRC - VAT</u></b></p> <p>Members considered the quote received to appoint Elysian in regards to VAT advice at a cost of £2,800 - £3,100 plus VAT</p> <p><b>Resolved</b> – To accept the quote.</p>
<b>18.04.19</b>	<p><b><u>Parking on the Rec</u></b></p> <p>Members considered a request to park on the Rec 8<sup>th</sup> June.</p> <p><b>Resolved</b> – To accept the request.</p> <p>Noted – AT to speak with the school regarding any future parking requests.</p>

**Meeting concluded – 22:03**  
**Date of next meeting – Thursday 9<sup>th</sup> May 2019**

**Signed as a True Record:**

**Date:**