

# **SHERSTON PARISH COUNCIL**

## **MINUTES OF SHERSTON PARISH COUNCIL HELD ON THURSDAY 10<sup>th</sup> JUNE 2010 AT 7.30PM, IN SHERSTON VILLAGE HALL.**

### PRESENT

Chairman Mr J Matthews  
Vice-Chairman Mr M Rea (MR)

Councillors Mrs M Jolliffe (MJ) Mrs C Browett (CB)  
Mr J Hillier (JH) Mr T Weedon (TW)  
Mr G Morris (GM) Mr P Cutcher (PC)  
Mr T Moody (TM) Mrs C Liddington (CL)  
Mr D Hibbard (DH)

County Councillor Mr J Thomson (JT)  
Parish Clerk Mrs S Wood (SW)

There were no members of the public present.

Item
<b>27. Apologies for absence.</b> Apologies were sent in from Councillor Price.
<b>28. Declarations of interest in items on the agenda</b> GCM declared an interest in the Old School item. MR declared an interest in Village hall matters.
<b>29. Public question time</b> No questions.
<b>30. To confirm the minutes of the meeting held on the 13<sup>th</sup> may 2010.</b> The minutes were proposed for approval by GM and seconded by TW.
<b>31. Planning</b> <b>Schedules received and new applications</b> <b>31.1 Applications</b> N/10/01738/FUL- Two Storey Rear Extension, 4 Tanners Hill, Sherston. The plans also included amended plans There was a short planning sub-committee meeting held after the main meeting to discuss this application.  <u>Tree felling and trimming</u> Application –N/10/01834/TCA – Fell 1 Willow Tree, Hill Crest, Church Road, and Sherston. Application – N/10/01558/TCA – Fell Ash Tree, Waters Meet, Brook Hill, Sherston Application – N/10/01796/TCA – Reduce Conifer Hedge, the Vicarage, Green Lane, Sherston  <u>Amended Plans</u> N/10/01339/FUL – Erection of Two Storey side extension, Brook Hill House, Brook Hill, Sherston.  <u>Notification of Planning Decisions</u> Granted – N/10/01207/FUL – Proposed front and rear gables, dormers and front porch, Quince Cottage, Easton Town, Sherston  31.2 PC informed the Parish Council that he has asked GM to stand in as temporary chairman of the planning sub-committee due to a forthcoming busy work schedule.
<b>32. Correspondence</b> 32.1 Wiltshire Council – Street naming and numbering. Wiltshire Council sent a statutory notice (which is required following the Council becoming Unitary) to enable the Council to undertake its street naming and numbering powers.  32.2 Community First – National Association of Local Councils have sent a briefing entitled 'The Coalition Programme for Government. The document summarised the main points of the agreement related to local government and communities, as well as setting out other points of interest. Briefing document has been circulated.

32.3 Community First – Wiltshire Wheels to Work Scheme provides mopeds to people aged 16+ living in Wiltshire who cannot afford or obtain transport to get to work or training. Further information can be obtained from Community First. Poster to be put on notice board.

32.4 Wiltshire Council – Bike Week 19<sup>th</sup> – 27<sup>th</sup> June. Wiltshire Council are teaming up with local event organisers and road safety associations to encourage people to get on their bikes. More information visit [Wiltshire.gov.uk](http://Wiltshire.gov.uk) and search for Bike Week 2010.

#### **LATE CORRESPONDENCE**

32.5 WC – Visit Wiltshire – Visit Britain, in partnership with Wiltshire Councils Rights of Way section, is undertaking a project to raise the profile of Wiltshire as a destination for casual walkers. They have asked the PC for volunteers to undertake certain walks and report back to WC. MR will forward the letter onto the footpath group and SW has replied to the letter.

32.6 A resident of Anthony Close has written to the PC to express his concerns regarding heavy lorries ignoring the weight restrictions using Sandpits Lane and Green Lane. In his correspondence he also enquired about the Old School progress. Councillor JM who lives on Sandpits Lane has not noticed any more lorries than usual, however will keep a watch on the lorries using the road.

32.7 There is a Malmesbury and Villages Community Area Partnership Community Safety Event to be held at the Kings Arms in Malmesbury on the 24<sup>th</sup> June. TW to attend.

32.8 The PC have been sent an email regarding concerns over the safety of the obelisk in the recreation ground. Children are climbing on to the top and removing stones. It has now been cordoned off and Noel Banks is going to reduce it in size to make a possible table or seating area. The obelisk was built to cover up old play equipment so Mr Banks informed the PC that the job will not be a straight forward one however will report back to MR if any more tools are needed. The PC agreed that the obelisk needs to be reduced in size.

32.9 The Sherston Mother and Toddler group have contacted the PC to ask their permission to purchase a storage container alongside the scout hut. The group is short of storage for all their equipment. They have asked and received general agreement from the scout group. The PC would like to know more details regarding the type of storage unit and size. They would also like written confirmation from the scout group regarding their agreement that more storage is needed.

ACTION – SW to reply to group.

### **33. Finance**

33.1. The receipts, balances and accounts for payment were circulated - The accounts were approved by CL and CB.

#### 33.2 The audit

The internal audit has not yet been completed and a full council meeting is not possible until July. However the deadline for the completed annual return is on the 30<sup>th</sup> of June. The accounts were circulated and agreed at the May meeting subject to audit. The PC agreed to delegate the completion of the annual return and Governance statement to the finance committee and to bring final documentation to the next meeting for final ratification.

33.3 The church have contacted the PC asking for a financial contribution towards clearance work that needs to be carried out in the churchyard. TM proposed £200 seconded by JM. The council all agreed with this amount.

### **34. To discuss fundraising activities regarding the Community Heartbeat Scheme.**

PC reported to the PC that the launch of the scheme and the PCs fundraising plans will be on Boules Day. Mr and Mrs Starke (who run a graphic design company) have kindly offered to design the log and poster for the scheme. PC suggested that local businesses can be contacted regarding contributing or sponsoring the defibrillators and envelopes could be distributed with the Cliffhanger asking for donations.

### **35. To discuss the Iddols Trust and Delta Force Charity Passes.**

The Iddols trust have been given £500 worth of charity passes by the paint balling company Delta Force. These vouchers can be used for raffles or auctions. The Iddols trust will be a good charity to use for the community heartbeat scheme. All money raised could be put into the trust which then could be used to purchase the defibrillators. Two of the trustees of the charity live in Didmarton and need to be contacted. SW

has written to the clerk of Didmarton to enquire about the contact details of the Trustees.

### **36. Community Speed Watch Training event**

There is to be a training event in the village hall on the 16<sup>th</sup> June 6pm-8pm. This is for all the volunteers who have signed up for Community Speed Watch in the village. Currently the village has 4 volunteers and Luckington have 5 more are still needed.

### **37. Rota for Boules Day**

CL has asked if any councillors can help stick labels on the Boules Day tombola gifts on either Sunday the 11<sup>th</sup> at 10am and/or Thursday the 15<sup>th</sup> at 8pm in the village hall. CL also asked for help with the setting up in the morning. TW, CB and JM have offered to help at that time. CL also asked if all councillors could provide 10 prizes each.

37.1 TW reported to the PC that all was going to plan. JT suggested to TW that he talks to WC regarding WC providing a road sweeper at 7pm on Boules Day to help sweep up all remaining sand. JT asked SW to contact him regarding the request and he will talk to Sally Barnett at WC.

### **38. The Old School**

GCM produced and circulated an update for the parish council to read. The report focused on the following key points:

1. The longstanding issue of 'overage' has been resolved with the Diocese and broadly removes all of the complicated provisions and substitutes a simple requirement that the Old School site won't be developed for residential purposes. For this to be effective the lawyers agreed to a 999 year lease, rather than freehold. The SOSCIC directors will accept that arrangement subject to receipt of a 'side letter' explaining to future generations why they opted for this.
2. The Post Office lease is in its final stages of agreement
3. Agreement with the village hall about access to the rear of the Old School remains to be made. It is likely that some of the playground will be transferred to the Village Hall in exchange for the access rights-but this has yet to be determined.
4. The intended method of purchasing the Old School involved the PC borrowing from Public Works Loan Board (PWLB) and loaning money onward to Sherston Old School Community Interest Company (SOSCIC). It has become apparent that the PC will probably not be able to make an onward loan. If so, the PC will need to become involved in the purchase of the Old School, using the PWLB money directly for that purpose. It could then contract SOSCIC to develop and run the premises. Overall, the direct involvement of the PC will increase.
5. Resolution 1085.4 agreed by the PC at its meeting on the 28<sup>th</sup> August 2008 appointed Burges Salmon as lawyers to the project and committed to a total sum of £14,150 for legal and other fees. Of that amount, £12,000 was set aside to cover Burges Salmon fees to carry out specified tasks. It may now be that Burges Salmon has a conflict of interest between representing SOSCIC and also the PC. Other firms have specified knowledge in the law related to Councils and some investigations of the best route to follow and who to instruct is required. Some fees may be involved.
6. The PC is therefore asked to amend resolution 1085.4 dated 28<sup>th</sup> August 2008 such that the sum of £12,000 set aside to cover legal advice in connection with the Old School project is not limited to advice from Burgess Salmon.

38.7 JM asked the PC if they all agreed with point 38.6. The council were in unanimous agreement to amend this resolution. JM also wanted to reiterate that the PC do not want to get involved with the Old School other than what was necessary and to leave the project to the SOSCIC.

### **39. Environment, Parish Lands and General Services Committee.**

**MR circulated a report and the following points were discussed.**

#### **Environment, Parish Lands and General Services**

**35.1 Recreation Ground** - SW has contacted AW Services regarding the goalmouth repairs and work is due to be carried out next weekend. AW services have quoted on replacing the temporary fence and has quoted £180 for the whole job. PC were happy with this quote and would like AW Services to proceed with the work.

#### **35.2 Sports field-**

SW has spoken to AW services regarding strimming around the skate board park. The apparent fly tipping that was reported at last month's meeting has now been removed from the field. The wall issue requires action and MR, SW and JM will write to waller regarding the situation.

**35.3 Grove Wood** – Meeting to be held shortly with RoW officer Stephen Leonard as to footpath repair

along river and across the Cliff.

**35.4 Bus trips** – TW has now been trained as a volunteer bus driver. JM thanked TW for offering his services.

**35.5 Footpaths** – Booklet going to print at agreed cost of £3000 plus VAT. The booklet will go on sale on Boules Day on the stall next to tombola. Retail price £4.99. Community payback team and/or Cotswold volunteers to help repair paths at the Grove and the Cliff – see above. There is to be a working party next week organised by the group to clear local footpaths. Mr Stephen Leonard will attend to instruct on the use of the tools provided by WC and give advice on path clearance.

**35.6 Allotments** –SAGA thanked the PC for their £50 donation to go towards the new communal shed and are pursuing possible grant finance for metal shed. The PC have asked for details of size and position before consideration can be given. SW is still waiting on allotment insurance details from insurance company. SW has contacted Westlea to enquire about the small piece of land near the two new homes at Easton Square. SW has asked if it could be used as a small allotment site, and is waiting for the Westlea neighbourhood co-ordinator to contact her. There is still no news about the possible site on Bustlers Hill.

ACTION – DH to inquire about Bustlers Hill site with land owner.

SW to chase insurance details.

#### **Highways –**

35.7 Willesley - After chasing CLARENCE for some time, there is now a new finger post at Willesley.

35.8 High Street Tree – Additional stones still required to protect tree. CB to ask Colin Lewis at Knockdown Stone..

35.9 Grove Road light – SW has written to Reverend Alderman to ask for clarification regarding possible costs on their side.

35.10 - Pinkney – overgrown vegetation on pavements. This has previously been reported to the parish steward but SW will report the problem again.

35.11 - High St – pothole near surgery – This has been reported to the parish steward however SW will report the problem again.

35.12 - Manor Close – At last months meeting a resident of Manor Close suggested placing a new tree on the verge of Manor Close and Strong's Close junction. So far there has been two responses; one for and one against.

ACTION- SW to contact Highways to see whether planting a tree on public highway land is possible.

#### **Bus shelters –**

35.13 CL circulated a photograph of the proposed bus shelter for Eastern Town to the parish council. The parish council were happy with the chosen shelter and have asked for toughened glass as an extra. A grant from WC will cover 50% (£2500) of the cost of the new shelter.

ACTION – SW will order the bus shelter.

35.14 SW has been in touch with Mr Toby Sturgis at WC regarding the problem with the High Street bus shelter which was initially designed and paid for by WC. The matter has been passed onto the corporate property manager at WC who will be in contact with SW

**35.15 Summer Fun** - Confirmation awaited re hire of Scout Hut for this project.

#### **36. Jobs for the Parish Steward to undertake.**

The following verges need strimming; wall along the recreation ground, Green Lane, Sherston to Pinkney pavement and Tanners Hill. DH would like to congratulate the residents of Silver Street and Cliff Road on how tidy the pavements look.

#### **37. Highway Issues for CLARENCE**

No jobs reported.

#### **38. Items for next month agenda, actions for clerk and other Information**

38.1 There has been many comments on the state of the new notice board. JM has asked for repairs to be carried out by the person who made the board but will chase again.

**39. Items for Cliffhanger –**

All previously discussed in meeting.

**40. Time and Date of next meeting**

The next Parish Council meeting will be on the 22<sup>nd</sup> July at 7.30pm in the village hall.

The meeting closed at 10.00pm

The minutes were taken by Sarah Wood  
Clerk to Sherston Parish Council