

**SHERSTON PARISH COUNCIL**  
**MINUTES OF SHERSTON PARISH COUNCIL HELD THURSDAY 15<sup>th</sup> DECEMBER 2011**  
**AT 7.30PM, IN SHERSTON VILLAGE HALL.**

PRESENT:

Chairman	Mr J Matthews (JM)		
Vice-Chairman	Mr M Rea (MR)		
Councillors	Mr J Hillier (JH)	Mr T Moody (TM)	Mrs C Browett (CB)
	Mr D Hibbard (DH)	Mrs M Jolliffe (MJ)	Mr G Morris (GM)
Parish Clerk	Mrs S Wood (SW)		
County Councillor	Mr J Thomson (JT)		

There were no members of the public present.

Item
<p><b>319. Apologies for absence.</b> Councillor Weedon, Councillor Magee and Councillor Liddington gave their apologies.</p>
<p><b>320. Declarations of interest in items on the agenda.</b> No declarations were made.</p>
<p><b>321. Members of the public are invited to address the council on agenda items.</b> JM welcomed the public and asked them to address the council for the item relevant to them.</p> <p>The next item was brought forward from item 8 on the agenda.</p>
<p><b>322. Helen Price – ‘Sherston in Touch’ Scheme - Helen</b> Price informed the Parish council that a new scheme is being set up in Sherston, the idea is to have road reps for every street in Sherston, Pinkney and Willesley who will will welcome people into their road and refer any people in need, with their permission to the co-ordinator, who will link them to a suitable source of help. Mrs Price is requesting for financial help from the Parish Council to get the scheme started and is asking for £100. This amount would cover the rent of the British School Room, refreshments and photocopying invites etc. JM thanked Mrs Price for attending and the request will be discussed under Finance later in the meeting.</p>
<p><b>323. To confirm the minutes of the meetings held on 10<sup>th</sup> November.</b> The Parish Council minutes were then approved by the Parish Council.</p>
<p><b>324. Update on the Old School Project.</b> A SOSCIC update was circulated to all Councillors and also a financial summary which was requested by SM at the last meeting. The challenge for 2012 now the Post Office and Stores has moved into the Old School is to raise the remaining monies to achieve completion of phase two. There will be a number of fundraising initiatives throughout 2012, including general mail shots to members and non-members, special events and continues applications for grant funding.</p>
<p><b>325. Planning.</b> <b>N/11/03223/FUL – 15A Court Street, Sherston</b> Application 15a Court Street – the application went to the Northern Area Planning Committee on the 14<sup>th</sup> December and was refused by the committee. It is likely that an amended application will be submitted, JT is going to set up a meeting with the developer and the neighbours with the hope that an amicable compromise can be reached with the new plans. A short planning sub committee was held after the meeting to discuss other planning applications.</p>

### **326. Update on the 'Front Runner Scheme'.**

A meeting has been planned for 5<sup>th</sup> January to discuss the "Front runner Scheme" and what is required from the Parish Council. The meeting will be held in the small village hall and in attendance will be John Thomson, Miranda Gilmour, Georgina Clampitt-Dix, John Matthews, Martin Rea, Graham Morris and Sarah Wood.

### **327. Correspondence**

#### **327.1 Great Western Hospital NHS Foundation Trust – Membership and Engagement project.**

Claire Litchfield a Governance Officer at the GWH NHS Foundation Trust is starting a project aimed at increasing its membership and awareness of how a foundation trust operates and how people can get involved. She has contacted the Parish Council to ask if she can attend a Parish Council meeting to hear feedback regarding experiences of the Trust and discuss ideas about health care. It was agreed to invite Ms Litchfield to come and talk at a future Parish Council meeting. **ACTION – Clerk SW to contact Ms Litchfield and once a date is confirmed to inform the surgery of the presentation.**

#### **327.2 Wiltshire Council Highways – Speed Limit Review Implementation programme**

Details have been sent regarding the implementation of the new speed limits that were decided after the review that took place in 2010. The B4040 from Sherston to Luckington and from Luckington to the County Boundary will be reduced to 50mph as will Pinkney to Malmesbury. The new speed limits should be implemented between February and July next year.

**327.3 Wiltshire Council Traffic Orders** – the proposed temporary closure of the C1 Norton Road in January has been put back until March 2012. When the traffic order comes in the Cliffhanger will be informed.

**327.4 Wiltshire Council – Proposed Dog Control Orders** - Wiltshire Council has sent information on proposed dog control orders and asking Parish Council's to consult on the proposals. Parish Council also could have the power to make dog control orders and to enforce them using their own officers, subject to certain restrictions. Also Parish Councils can request specific areas of land relating to where dogs are excluded or must be on leads. However Parish Councils need to accept responsibility for enforcing these additional areas. SW believes that areas such as the sports field and the recreation ground will already be covered.

**ACTION – SW to confirm existing orders with the Public Protection Services.**

**327.5 Westlea, 25 North End Gardens** – At the November meeting a resident of North End Gardens informed the Parish Council that trees at the back of their garden needed trimming if not removing. The Parish contacted Westlea about the matter who informed the Parish Council that the trees are healthy and not causing any structural damage. They will continue annual maintenance as per their policies and procedures. The Parish Council was informed that the newsletter from the Housing Association had photographs of the wrong properties for rent and is causing a lot of upset, SW is in the process of contacting the newsletter. **ACTION – Clerk SW to write to the resident regarding the trees and contact newsletter team.**

LATE

**327.6 Wiltshire Council – Speed Indicator Devices Review** – Wiltshire Council has devolved the decisions associated with Speed Indicator Devices (SIDs) to the area board and the Community Area Transport Group (CATG). A list was given showing the sites where SIDs' are deployed during the year. There may be some new places in the community where the use of a SID might be helpful; i.e. where exceeding the speed limit continues. Wiltshire Council is asking Parish Councils' to contact them if they would like a site to be considered for SID. The closing date is the 24<sup>th</sup> January. The Parish Council believe there are three possible areas for consideration, Easton Town, Tetbury Road and Pinkney. The site favoured for an SID to be installed is Tetbury Road. **ACTION – Clerk SW to complete form and send to M Gilmour.**

**327.7 Wiltshire Council – Improvement to Parish Consultation** – Wiltshire Council have sent information on

the different ways of commenting on individual planning applications either using its website or e-mail comments direct to [Developmentmanagementnorth@wiltshire.gov.uk](mailto:Developmentmanagementnorth@wiltshire.gov.uk).

### **327.8 Wiltshire Council – Application to extinguish part of footpath Sherston 14 at Ladyswood Farm.**

Wiltshire Council have received an application seeking to extinguish part of the above footpath from the owner of the farm. The reasons given are i) that the property is a stud farm and the path passes between buildings housing mares and foals; ii) that there is danger to the public who may be kicked or knocked down; iii) that the path is also a security risk for the stud as users stray off the path to have a closer look at the stock and iv) that there is a traffic hazard with the movement of farm machinery in this area. The Parish Council have until 20th January to comment. An alternative footpath route has not been suggested by the landowner so MR is to ask the Footpath group for their thoughts. The application is to be put in the Cliffhanger for the public to respond.

**ACTION – MR to provide to Cliffhanger**

**327.9 Memorial bench** – An e-mail has been sent enquiring about the possibility of placing a memorial bench in the playing field. The Parish Council suggested a possible spot might be outside the post office.

**ACTION – Clerk SW to reply and suggest the Post Office.**

**327.10 Anthony Close** – Anthony Close has now become a ‘No Cold Calling Zone’. All residents have been provided with packs of information about the scheme and contact details if they wish to discuss report or act. Signs have been erected by the Bobby Van Trust and the enforcement team for Sherston has been advised.

**327.11 The Community Foundation for Wiltshire** - Information has been received from the Community Foundation and its ‘Surviving Winter Appeal’. The appeal wants to publicise a surviving winter grant of £125 available to the elderly who are living in fuel poverty in the area. The information has been given to the Cliffhanger for publication in the January newsletter. However if anyone wants to know how to apply contact the Parish clerk. The charity also asked for a donation however the Parish Council decided that they would see how many pensioners in Sherston take up the offer.

**327.12 Open Reach** – JM has been informed by Open Reach that they are going to start work on a telegraph pole in the recreation ground before Christmas.

## **328. Finance**

**328.1 The receipts, balances and accounts for payment were circulated and approved for payment.**

### Sherston Parish Council

#### Financial data as at 15th December 2012

#### Bank account balances at the report date:

Current Account	1,919.15
Deposit	28,266.80
<u>Total balances</u>	<u>30,185.95</u>

#### Payments for approval at this meeting:

Sarah Wood - Clerks Salary and expenses	557.00
CPRE - 2012 Membership	29.00
SLCC - 2012 Membership	83.00
CPC - Print of December Cliffhanger	605.00
P Cooper - Village Tidy	80.00
Alive and Well Charity - Tolsey Xmas Tree	25.00
Village Hall – November meetings	30.00
Compass Design - Website maintenance and host renewal	530.04
‘Sherston in Touch’ scheme donation	100.00
Compass Design- July and Sep Maintenance	178.38

L Wood - Post Office Xmas lights	74.00
C2 PAT testing of Xmas lights	34.20
<b><u>Total payments for approval today</u></b>	<b><u>2,325.62</u></b>
<b><u>Funds received and allocated but not yet agreed for payment:</u></b>	
Reserves allocated for the Old School project	12,666.06
Cliffhanger profit from launch to 15/09/11 after costs of events	2,940.00
Sales of 'Heroes All' books since 2005	2,554.30
Defibrillator Donations from launch to 15.9.11	1,525.11
<b><u>Total future allocations</u></b>	<b><u>19,685.47</u></b>
<b><u>Receipts this month</u></b>	
Cliffhanger Advertising	900.00
Post Office and Stores - sale of Walks Booklets	89.80
Donation to the Defibrillator fund	1,500.00
<b><u>Total</u></b>	<b><u>2,489.80</u></b>

**328.2** SM has offered to take on the role of chairman of the finance committee from TM who is happy to stand down. JM thanked TM for all his work on the account over the last two years.

**329. To discuss the playground repair quotes.**

After the ROSPA picked up on problems in the playground that needed to be rectified, SW has contacted two companies to quote on the repairs. One company quoting for the surfacing repairs quoted for £3225 - £3459 the company who worked on the park last year have quoted £4450 which would include all med – high risk repairs highlighted in the report. It was proposed by MR to go with the company who can carry out all of the repairs, the Parish Council agreed to go with the quote for £4450.

**330. Update on the Sports Wall issue**

After the initial letter sent in October another letter has been sent but yet again there has been no response. SW has asked two local wallers to quote for the job. JM thanked TM for moving the stones from the Old School to the sports field.

**To receive an Environmental and Parish Lands Report from Councillor Rea.**

**331.Environment, Parish Lands and General Services Report December 2011**

**331.1 Recreation Ground** - Possible payment from Wiltshire Council in relation to a s.106 payment in respect of a property in Sandpits Lane which could assist with the costs of new playground equipment . SW has contacted Wiltshire Council regarding the outstanding payment and is waiting for a response. JM asked SW to send an e mail regarding the matter.

**331.2 Sports field** - Tennis Club site meeting on a number of issues to be arranged.

**331.3 Parish lands** – Solicitors still to be instructed on new leases now that the Old School legalities are complete.

**331.4 Area Board** – Next meeting Wednesday 18<sup>th</sup> January 2012 6.30pm for 7pm Malmesbury Town Hall.

**331.5 Archives** - CL to report

**331.6 Community Speed watch** – The speed gun is coming to Sherston over the Christmas period. A new volunteer has joined the scheme, who previously was on the Malmesbury CSW team.

**331.7 Grove Wood** – Further work being undertaken. Irene Johnston has applied to the Woodland Trust for a quantity of free native tree saplings which are available as part of the Jubilee Woods project.

**331.8 Footpaths** – Next meeting Wednesday 18th January village hall 7.30 pm.

**331.9 Allotments** – SW reported to the Parish Council that there are now 14 on the waiting list.

**331.10 Highways** – Various:

- High Street: proposed improvements are awaited taking into account redevelopment of the Old School.
- Manor Close tree – to be planted in the New Year.
- Forlorn – Clerk SW has ordered new sign.
- Tarter's trees – John Lloyd has visited the site and met with Sue Robinson to discuss possible action.

**331.11 Easton Square** - Response from Westlea still waited re the licence to use the spare area of grass as well as the situation regarding remedial work to the large sycamore tree.

**331.12 Defibrillator** – The charity has now been officially registered, and has recently received a large personal donation of £1015. PC and the Parish Council would like to thank this person for his immense generosity and how the donation will make a big difference to the Charity. Sites are currently being considered for the defibrillator boxes. A meeting needs to be arranged with Didmarton Parish Council to discuss the Iddolls Trust.  
**ACTION – SW and MR to contact Didmartons Parish Council again.**

**331.13 Christmas lights** – The lights are now up in the High Street. JM thanked TW for volunteering to drive the Community coach to Cribs Causeway last weekend.

**331. 14 Queen's Jubilee** – Next meeting re celebrations Tuesday 17<sup>th</sup> January village hall 7.30pm

**331.15 The River Avon** – Concerns were raised regarding the amounts of water being extracted from the River Avon in this area. A letter was sent to Mrs Lesley Bennett from Luckington who is on the board for Wessex Water. Mrs Bennett responded and informed the Parish Council that she has shared the Parish concerns with Wessex Water, the Wiltshire Wildlife Trust and with the Malmesbury River Valleys Trust. Since Mrs Bennett's letter, she has informed JM that tests on the river are being undertaken and water quality is being monitored.

**331.16 Dog Fouling** – CB is going to put an article in the Cliffhanger regarding dog fouling as the problem is worsening in the village.

**331.17 Telegraph lines** – LP wants to know why most of the telegraph lines in the High Street have been buried except the ones near Ginger Bread Cottage. **ACTION – Clerk SW to ask Open Reach**

**332. To agree meetings for 2012.**

The Parish Council agreed the meeting dates for the next year.

**333. Report on Highways meeting held on 24<sup>th</sup> November.**

The clerk met with Matt Perrott, team leader of Wiltshire Council, to discuss the Parish Steward Scheme and issues in the Parish. Mr Perrott advised the Scheme has been replaced by a Parish Team that will spend a week in the area of Sherston, Luckington, Alderton, Easton Grey, Sopworth, Norton and Willesley. They will prioritise

jobs given to them by the clerk of each parish and if no jobs are given will spend an adequate time on each site, doing general duties. The clerk will send Mr Perrott a list of any jobs and will meet twice a year to formally have an update on outstanding and new issues. All outstanding issues were also brought up at the meeting.

**334. Jobs for the parish team.**

The team are next in the area in the week commencing 19<sup>th</sup> of December. SW will ask if leaves on the pavement on Church Street could be removed.

**335 Highway Issues for CLARENCE.**

All issues mentioned at the November meeting were reported to Highways.

**336. Items for next month agenda, actions for clerk and other Information.**

All previously discussed.

**337. Public Question Time.**

None.

**338. Time and Date of next meeting.**

The next Parish Council meeting will be on 12<sup>th</sup> January 2012 at 7.30pm in the village hall.

The meeting closed at 8.45 pm. The minutes were taken by Sarah Wood, the Clerk to Sherston Parish Council.